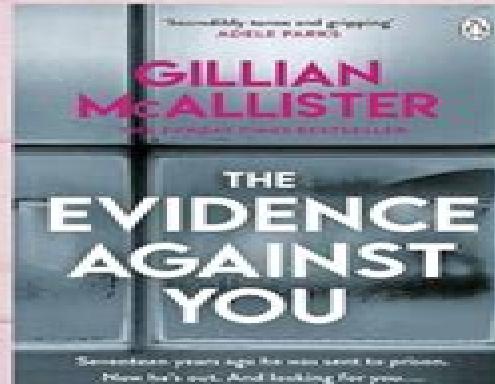
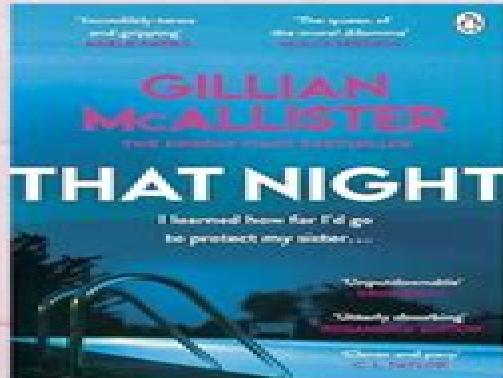
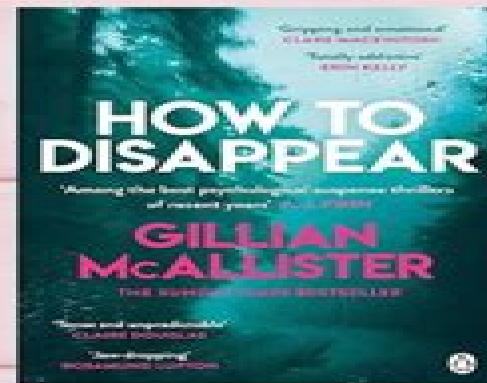
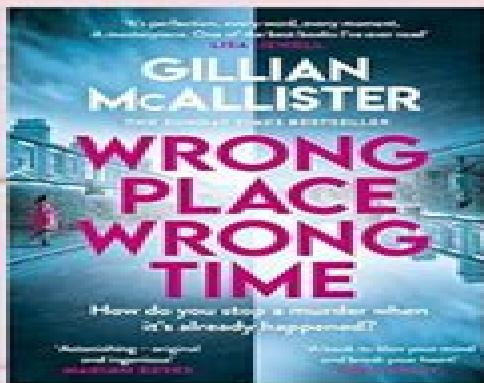


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this letter is to inform you that your maternity leave request has been reviewed and approved we understand that you will have to be absent from may 15 to june 15 we wish you a safe and relatively easy delivery and look forward to seeing you and your baby very soon

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nov 21 2022 5 explain why you are writing your letter when writing your letter be clear and direct as much as possible share how long you intend to be on maternity leave and include the specific dates of the beginning and end of your leave your maternity leave letter may also include the expected date of your delivery 6

**maternity leave approval letter 4 templates writolay** - Jul 18 2023

mar 28 2021 maternity leave approval letter date to designation academy name address subject letter of approval for maternity leave respected sir madam i mention your name would like to inform you that your requested maternity leave for mention date has been approved your re joining date should be mention date