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vertically so that each letter of the word or phrase is on its own line each line of the poem is based on a letter of the main

word in some ways an acrostic poem is like an acronym where each letter stands for a word

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web use this template to make managing and approving employee time off requests easier this simple time off request form template allows you to capture your employee s requests in a standardized way collecting all the information you need removing that annoying email back and forth

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web time off request forms for all of your employees needs there are many reasons why employees may need to take time off from work whether it s vacation time parental leave medical leave or any other reasonable time off request it s important that you provide employees with an effective method for submitting their requests