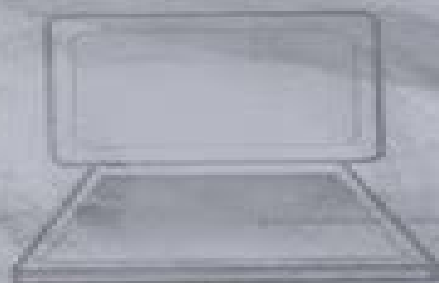


# Metadata Fundamentals for All Librarians



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**Priscilla Caplan**

# Metadata Fundamentals For All Librarians

**Muriel Foulonneau, Jenn Riley**



## **Metadata Fundamentals For All Librarians:**

Metadata Fundamentals For All Librarians Priscilla Caplan, 2008 Metadata or data about data is used to organize and access information in an effective way From cataloguing to organizing archives metadata helps front line librarians provide customers with a direct path to information In this text Priscilla Caplan presents a comprehensive description of the various forms of metadata its applications and how librarians can put it to work Both descriptive and nondescriptive forms of metadata are defined including the TEI Header the Dublin Core EAD GILS ONIX and the Data Documentation Initiative and applied to actual library functions Illustrations show how different forms of metadata look the advantages and disadvantages and where they re best applied in the library Caplan seeks to provide an unbiased analysis of metadata forms emerging forms and current and future applications She answers questions such as how does using metadata enhance access how can metadata be used to organize and describe a variety of information formats especially digital resources what are the different ways you can use metadata in your library and which form of metadata will be most appropriate for your collection

*Metadata fundamentals for all librarians*, 2003      *Introduction to Metadata* Murtha Baca, 2008-11-11 Metadata provides a means of indexing accessing preserving and discovering digital resources The volume of digital information available over electronic networks has created a pressing need for standards that assist in locating retrieving and managing this vast and complex universe This revised edition of *Introduction to Metadata* first published in 1998 and updated in an online version in 2000 provides an overview of metadata its types roles and characteristics a discussion of metadata as it relates to Web resources a description of methods tools standards and protocols for publishing and disseminating digital collections and a handy glossary Newly added to this edition are an essay on the importance of standards based rights metadata for cultural institutions and a section entitled Practical Principles for Metadata Creation and Maintenance      **Metadata for Digital Collections** Steven Jack Miller, 2022-07-06 Since it was first published LIS students and professionals everywhere have relied on Miller s authoritative manual for clear instruction on the real world practice of metadata design and creation Now the author has given his text a top to bottom overhaul to bring it fully up to date making it even easier for readers to acquire the knowledge and skills they need whether they use the book on the job or in a classroom By following this book s guidance with its inclusion of numerous practical examples that clarify common application issues and challenges readers will learn about the concept of metadata and its functions for digital collections why it s essential to approach metadata specifically as data for machine processing and how metadata can work in the rapidly developing Linked Data environment know how to create high quality resource descriptions using widely shared metadata standards vocabularies and elements commonly needed for digital collections become thoroughly familiarized with Dublin Core DC through exploration of DCMI Metadata Terms CONTENTdm best practices and DC as Linked Data discover what Linked Data is how it is expressed in the Resource Description Framework RDF and how it works in relation to specific semantic models typically called ontologies such as

BIBFRAME comprised of properties and classes with domain and range specifications get to know the MODS and VRA Core metadata schemes along with recent developments related to their use in a Linked Data setting understand the nuts and bolts of designing and documenting a metadata scheme and gain knowledge of vital metadata interoperability and quality issues including how to identify and clean inconsistent missing and messy metadata using innovative tools such as OpenRefine

**Practical Strategies for Cataloging Departments** Rebecca L. Lubas, 2011-02-22 Cataloging managers will find this book a valuable road map for navigating the metadata needs of the 21st century library Demand for instant access 24 7 Outsourcing issues Constantly evolving standards How can catalogers create a flexible Web 2 0 compliant flexible multi metalingual cataloging department A daunting challenge definitely but with the right guidance any cataloger can get up to speed and handle these common and confusing problems Each chapter of Practical Strategies for Cataloging Departments is authored or coauthored by a leader in cataloging metadata practice or education in these specialties This book offers practical advice based on direct experience for facing the challenges of organizing information today Topics include training collaborating across the library coping with changes in standards making strategic selections of vendor cataloging products developing cooperative organizations and more The specific techniques that will help catalogers meet the needs of 21st century patrons are emphasized

Computers in Libraries Katie Wilson, 2024-11-01 Keep pace with the constant technological changes you face every day as a library technician Computers in Libraries examines the impact of integrated library management systems digital resources and the Internet on the functions and operations of library technicians and assistants The book provides a practical understanding of library system software networks online information and access portals open URL linking and the fusion of digital and print collections Each chapter opens with definitions of the most commonly used terms and closes with review questions for classroom use making it equally valuable as a textbook and as a professional resource for updating work skills The roles of library technicians and assistants have changed dramatically in the past twenty years as computers have transformed every area of day to day library operations And nowhere have those changes been more obvious than when dealing with online data that hasn't undergone the same quality control and selection processes traditionally used with library resources As ordering and cataloging processes have been streamlined and reference and research services have been turned into twenty four hour help centers Computers in Libraries is a practical guide to keeping pace with the changes you face every day in every aspect of your work Computers in Libraries examines how computers work Internet protocols and applications integrated management system structure and administration acquisitions financial management online cataloging standards circulation parameters and policies course reserves serials control the Online Public Access Catalog OPAC resource sharing standards searching online databases creating online content digital libraries and electronic publishing bibliographic standards and practices Computers in Libraries is an important resource for library professionals striving to stay a step ahead in their field and for students who will need to be up

to speed on the technological aspects of library work

### **Design, Development, and Management of Resources for**

**Digital Library Services** Ashraf, Tariq, Gulati, Puja Anand, 2012-11-30 This book offers a global perspective on the development and design of a digital library and highlights its benefits over a traditional library Provided by publisher

Information Literacy: Moving Toward Sustainability Serap Kurbanoglu, Joumana Boustany, Sonja Špiranec, Esther Grassian, Diane Mizrahi, Lorien Roy, 2016-01-02 This book constitutes the refereed proceedings of the Third European Conference on Information Literacy ECIL 2015 held in Tallinn Estonia in October 2015 The 61 revised full papers presented were carefully reviewed and selected from 226 submissions The papers are organized in topical sections on information literacy environment and sustainability workplace information literacy and knowledge management ICT competences and digital literacy copyright literacy other literacies information literacy instruction teaching and learning information literacy information literacy games and gamification information need information behavior and use reading preference print vs electronic information literacy in higher education scholarly competencies information literacy libraries and librarians information literacy in different context

*Metadata for Digital Resources* Muriel Foulonneau, Jenn Riley, 2008-04-14 This book assists information professionals in improving the usability of digital objects by adequately documenting them and using tools for metadata management It provides practical advice for libraries archives and museums dealing with digital collections in a wide variety of formats and from a wider variety of sources This book is forward thinking in its approach to using metadata to drive digital library systems and will be a valuable resource for those creating and managing digital resources as technologies for using those resources grow and change Provides practical guidance on the key choices that information professionals in libraries archives and museums must make when defining and implementing a metadata strategy Provides insight on the new area of metadata librarianship while positions are opening in many organizations and many professionals worldwide are charged with managing and sharing metadata Focuses on metadata usability and the careful definition of what a digital library system must do in order to define a metadata strategy

*Library & Information Science Abstracts*, 2008      **Reference & User Services Quarterly**, 2006      **Metadata** Jin Ma, 2007      *Samaru Journal of Information Studies*, 2005      *The Catholic Library World*, 2003      **The Australian Library Journal**, 2008      *Metadata Applications and Management* G. E. Gorman, Daniel G. Dorner, 2004 The theme for 2003 4 metadata applications and management has been chosen in view of the significant impact that metadata is having on the management of electronic information resources on resource description and discovery and on access to data in specific communities such as libraries museums and archives This volume deals with metadata applications and management specifically the impact that metadata is having on the management of electronic information resources on resource description and discovery and on access to data in specific communities such as libraries museums and archives The book is divided into six parts covering the key applications and fields to which current metadata issues relate Perspectives on Metadata Metadata in the Humanities

Metadata in Government Metadata in Education Metadata and Bibliographic Organization and Metadata and Other Applications Areas covered within these themes include Metadata what it means for memory institutions Metadata where are we going Music metadata Metadata and the arts the art of metadata Metadata and taxonomy integration in government portals Metadata and the UK archives network Metadata and the education sector Educational metadata in transition The metadata bibliographic organization nexus Cataloguing and metadata education Developments in cataloguing and metadata Preservation metadata Metadata and spatial data International initiatives in the implementation of metadata standards Metadata applications in developing countries LIRN JOURNAL EDITOR     The Bowker Annual Library and Book Trade Almanac 2004 Information Today, Incorporated, 2004-05 As an on the job answer book a statistical information resource a planning and research guide and a directory and calendar The Bowker Annual Library and Book Trade Almanac 2004 delivers the hard to find industry news and information you need This acclaimed must have resource provides the following Expert reviews of the key trends events and developments that will influence your work in 2004 and the years to come Clear explanations of new legislation and changes in funding programs and how this will affect libraries Definitive statistics on book prices numbers of books published library expenditures average salaries and other budget crunching assistance A full calendar of events key organizations names and numbers of important individuals including e mail addresses and fax numbers and much more This fully updated reference tool makes it easy to stay on top of the developments that affect libraries booksellers and publishers alike and to find fast answers to the countless on the job questions you encounter

*Organizing Audiovisual and Electronic Resources for Access* Ingrid Hsieh-Yee, 2006-01-30 This definitive guide reflects the 2002 revision of the Anglo American Cataloguing Rules and its 2004 update the latest version of the Library of Congress Rule Interpretations and the CONSER Module 31 Basic topics include the principles of organization the cataloging process sound recordings video recordings electronic resources resource integration remote access electronic serials and the challenges of organizing information in a digital environment Examples of current standards for descriptive cataloging choice of access points and subject analysis abound along with real life analyses of bibliographic records CDs DVDs MP3s Streaming videos Electronic books Web resources Remote access electronic serials These are but a few of the resources driving an increasing percentage of library user interests influencing library collection development and placing increased demands on the library cataloger's skill set This definitive guide to performing descriptive cataloging and subject analysis on audiovisual and multimedia resources reflects the 2002 revision of the Anglo American Cataloguing Rules and its 2004 update the latest version of the Library of Congress Rule Interpretations and the CONSER Module 31 Basic topics include the principles of organization the cataloging process sound recordings video recordings and electronic resources resource integration remote access electronic serials and the challenges of organizing information in a digital environment The five materials chapters consist of an introduction to the format followed by a discussion with examples of current standards for descriptive

cataloging choice of access points and subject analysis and concludes with analyses of 10 bibliographic records Designed for either self study or classroom use here is a guide no 21st century library can afford to be without **Library Journal**,2006-04 **Building Digital Libraries** Terry Reese,Kyle Banerjee,2008 Demonstrates how resources are created distributed and accessed and how librarians can keep up with the latest technologies for successfully completing these tasks

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