

# TOP STRATEGIES FOR EFFECTIVELY MANAGING PART-TIME EMPLOYEES



# Managing Part Time Employees

**Harvard Business Review**

## **Managing Part Time Employees:**

*Managing Part-time Employees* Elwood N. Chapman, 1994 Examines the special demands and pressures a diverse workforce place on supervisors and shows how to resolve problems through new recruitment techniques flexible business cycles customising jobs to match workstyles to lifestyles and integrating the two cultures *Managing Others: The Organisational Essentials* Chartered Management Institute, 2013-07-01 This book contains checklists compiled by the CMI's experts on the aspects that are most crucial to the processes behind how you get the most from those you have to manage and work with and how you deal with them when things go wrong The checklists include Planning the recruitment process Managing staff turnover and retention Managing part time employees Performance management Using 360 degree feedback Evaluating training and learning Talent management Training needs analysis Succession planning Devising a coaching programme Understanding organisational culture Employee engagement Managing creativity Implementing flexible working hours Implementing a diversity management programme Redundancy managing the survivors and Enabling work life balance It is all here from the basics to the more nuanced and difficult to get right and included among the essential checklists are profiles of leading management thinkers on key topics

## **New Policies for the Part-time and Contingent Workforce**

Virginia L. DuRivage, 2016-09-16 While much attention has been focused on the rise of the modern Chinese nation little or none has been directed at the emergence of citizenry This book examines thinkers from the period 1890 1920 in modern China and shows how China might forge a modern society with a political citizenry [HBR Guides to Managing Your Career Collection \(6 Books\)](#) Harvard Business Review, 2019-11-26 Don't wait for someone else to manage your career Career paths are far from straightforward HBR Guides to Managing Your Career Collection offers the ideas and strategies to help you take charge of your career and reach your highest potential both in and outside of work Included in this six book set are HBR Guide to Your Professional Growth HBR Guide to Work Life Balance HBR Guide to Getting the Mentoring You Need HBR Guide to Managing Up and Across HBR Guide to Office Politics and HBR Guide to Changing Your Career You'll learn how to Clarify your professional passions Think strategically about career changes Recognize when it's time for a new challenge Find the right mentors to help you grow and move ahead Set boundaries and manage your time Deal with difficult managers Navigate your work culture and its politics The workplace is a complex arena to navigate yet with advice from HBR's experts you will be able to surpass any professional obstacle No matter where you are in your career the HBR Guides to Managing Your Career Collection will help you plan your next steps and push yourself forward to the next level [The Flexible Workplace](#) Christine Avery, Diane Zabel, 2000-10-30 Flextime telecommuting compressed work week job sharing downshifting and hot desking these terms are infiltrating our vocabulary at an increasing rate keeping pace with change in the workplace Although there is a large body of literature on the changing nature of work and workplace flexibility there is no handbook that synthesizes the research on all aspects of this topic Pulling together the vast literature on this subject

Avery and Zabel explain the concept of flexible work trace the origin and growth of this workplace trend and review the research on a range of flexible work arrangements Workplace flexibility is international in scope Companies both in the United States and abroad have become increasingly interested in implementing flexible work arrangements The authors include a chapter on companies in North America Western Europe and the United Kingdom that have been leaders in implementing flexible work arrangements They identify areas ripe for additional research suggest a broad array of resources and discuss strategies for locating additional information including relevant databases Internet resources organizations and search terms This is a valuable handbook for managers researchers and students working or studying in the areas of human resource management industrial organizational psychology and the sociology of work *Organizational Behaviour: A Modern Approach* Kumar Arun & Meenakshi N.,2009-11-01 *Organizational Behaviour As A Management Discipline Is A Fascinating Subject And Is Becoming Increasingly Important As People With Diverse Backgrounds And Cultural Values Have To Work Together Effectively And Efficiently This Book Addresses All The Issues That Come In To Play In An Organization In Today S Global Economy It Has A Novel Orientation And Its Primary Aim Is To Let Practitioners And Students Know The Latest And Best Trends In Organizational Behaviour This Book Prescribes Methods To Manage Employees And Suggests That The Management Takes Responsibility For Everything That Might Adversely Affect An Employee S Capacity To Work Creatively And Intelligently Irrespective Of The Place Inside The Organization Or Outside It The Focus Of The Book Is On Holistic Development Of The Individual Peeping Into The Human Mind It Shows How Organizations Can Tap The Passions And Fears Of Their Employees To Make Them More Creative And Productive The Book Prescribes A Democratic And Inclusive Management Stye A Special Feature Of This Book Is That There Is An Innovative Integration Of Chapter Objectives And Summaries Leading To Analysis Through Caselets Every Point In The Objectives Has Corresponding Text And Is Supplemented By A Case Going Through This Book Will Be A Personally Fulfilling Experience And Maybe It Succeeds To Make The Readers Better Human Beings Better Teachers Better Friends And May Be Even Better Managers *Working Time and Workers' Preferences in Industrialized Countries* Jon C. Messenger,2004-09-09 The gradual reduction in weekly working hours in the first half of the last century which culminated in the widespread adoption of the standard working week by the 1960s was grounded in a concern for health and safety and for the preservation of time outside of paid labour Over the last few decades however this progressive standardization of **Unemployment Compensation** United States. National Commission on Unemployment Compensation,1980 **Final Report of the Privacy Protection Study Commission** United States. Congress. Senate. Committee on Governmental Affairs,1977 **Flex Education** Lindsay Patience,Lucy Rose,2022-03-03 The perfect companion to help you understand the benefits of flexible working in education and how to make it work in school Finding the right balance between your life and your job is not easy Many teachers and leaders leave the profession due to the lack of flexible working opportunities that could help them find that balance In this practical book*

Lindsay Patience and Lucy Rose will guide you on how you can make flexible working work for you take you through the different kinds of flexible working and their benefits and explain how to improve recruitment by offering flexible working to suit your school context. Featuring real life case studies examples of best practice and a how to for successful implementation of flexible working in schools this book is the go to manual for anyone interested in improving working culture in education. Lindsay Patience is a secondary teacher and co founder of Flexible Teacher Talent. Lucy Rose is a secondary teacher and co founder of Flexible Teacher Talent. **Part-time Work and Social Security** J. Millar,2006 *Hire, Manage and Retain Employees for Your Small Business* CCH,Cch Editorial,1997-04 **Conditions of Work Digest** ,1989 *The Vocational-guidance Movement* John Marks Brewer,1918 The Vocational-guidance Movement John Mason Brewer,1918

**New York Court of Appeals. Records and Briefs.** New York (State)., **Managing HR in the Information Age** Randall S. Schuler,James W. Walker,1991 Discusses the collection and management of human resources information in internal and external environments. Considers forms of communication within an organization. Examines the effects of new uses of information on the role of human resources management. **Understanding and Managing Organizational Behavior** Jennifer M. George,Gareth R. Jones,2005 This book makes an authoritative and practical introduction to organizational behavior. It contains leading edge coverage of topics and issues combined with a wealth of learning tools that help readers experience Organizational Behavior and guide them to becoming better managers. Chapter topics discuss individual differences, personality, ability and job performance, work values, attitudes, moods and emotions, perception, attribution and the management of diversity, learning and creativity at work, pay, careers and changing employment relationships, managing stress and work life linkages, leadership, power, politics, conflict and negotiation, communication flows and information technology, organizational culture and ethical behavior, and organizational change and development. For business professionals preparing for a career in management. *Factory* ,1918 Vols 24 no 3 v 34 no 3 include International industrial digest. **More and Less** Debra M. Tucker,1997

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