



# **Ethics for Paralegals**

# Paralegals Ethics

**Arthur Garwin**



## **Paralegals Ethics:**

*Top 10 Rules of Ethics for Paralegals* Deborah K. Orlik, 2011 This volume presents an introduction to understanding professional responsibility in the field of law It discusses common ethical issues in the real world of law and asks students to reflect on their own personal beliefs With a focus on research it encourages students to find the Rules of Professional Conduct for their own state and think critically about ethical issues with those rules in mind **Ethics for the Legal Professional** Deborah K. Orlik, 2007 Course Ethics courses taught in Legal Studies Paralegal Studies and Legal Assistant programs Ethics for the Legal Professional sets the standard for professional responsibility textbooks Now in its sixth edition the text has been reorganized to reflect the changes in the paralegal profession It begins with concrete concepts that have been given some clear direction in the courts and state legislatures UPL confidentiality and conflicts before moving on to the more technical rule driven concepts advertising billing and fees and then to the most abstract rules competence zealous representation and integrity Written from the viewpoint of the paralegal this book uses plain English and an upbeat tone to keep readers engaged It then reinforces each chapter s learning objectives with improved end of chapter materials such as multiple choice fill in the blank and true false questions Unique to the 6th Edition is end of chapter materials for classroom collaborative learning activities hypotheticals for classroom discussion and cases for consideration each with their own set of questions Still the most popular book in its genre the 6th Edition continues to tackle the most important ethical issues facing paralegals today in a frank conversational style New to this edition are 24 scenario based videos that deal with the most common ethical situations paralegals will encounter on the job Ethics and Professional Responsibility for Paralegals Therese A. Cannon, 2004 Ethics and Professional Responsibility for Paralegals provides complete coverage of legal ethics tailored to the needs of the practicing paralegal Concise Guide to Paralegal Ethics Cannon, 2013 Keep your students engaged and bring the abstract concepts of ethics in the workplace to life by introducing The Aspen Video Series Lessons in Ethics to your next course in Professional Responsibility now available with Concise Guide To Paralegal Ethics Fourth Edition Written by a well known respected leader in the paralegal field the Concise Guide to Paralegal Ethics provides authoritative coverage of all the major areas of legal ethics placing special emphasis on how the rules affect paralegals The book is ideal for short courses or for use in substantive courses with additional consideration of ethics Each chapter begins with an overview and follows a well organized format Key terms are introduced in italics and marginal definitions help students with terminology Review questions hypotheticals discussion questions and projects reinforce the material Useful appendices provide the text of relevant ethical codes The Fourth Edition explores new rules and cases in ethics New opinions on technology in confidentiality and marketing areas have been added as well Features current authoritative coverage of all the major areas of legal ethics special emphasis on how the rules affect paralegals well known author and respected leader in the paralegal field ideal for short courses or for use in substantive courses for additional ethics coverage dynamic pedagogy

chapters begin with overviews and follow well organized format key terms introduced in italics marginal definitions of terminology review questions hypotheticals discussion questions projects to reinforce the material useful appendices with text of relevant ethical codes teaching package Instructorand s Manual Test Bank PowerPoint slides Thoroughly updated the revised Fourth Edition presents new rules and cases new opinions on technology in confidentiality and marketing The Regulation of Paralegals William P. Statsky,1987 **Ethics for Paralegals** Vivian Batts,Linda Spagnola,2008-05-16 Ethics for Paralegals attempts to animate the study of Ethics It is critical for the paralegal student to understand the parameters of their not only their job but also the ethical rules that define the proper practice of law It is only after understanding legal ethics that the paralegal understands why they do things a certain way in the law office Files are kept in a certain manner to maintain client confidentiality retainers are collected in a certain way to comply with the rules relating to fees and even a paralegal s business card has ethical implications regarding the unauthorized practice of law This text attempts to put these ethical rules into perspective Attorneys and paralegals deal with these rules everyday so everyday examples and hypotheticals are used for in class discussion The Paralegal Supersite Site **Ethics** Deborah K. Orlik,2005-09 Appropriate for courses in ethics for paralegals legal assistants or legal secretaries at the undergraduate level Also appropriate as a supplement in an Introduction to Law course or an in house training program Top Ten Rules for Paralegals presents a straightforward upbeat approach to developing an understanding of professional responsibility in the field of law Common everyday ethical issues in the real world of law are discussed in a conversational plain English style designed to make concepts more accessible and interesting for the student Specifically designed for today s paralegal students Top Ten Rules was written by a leading authority in field of paralegal ethics Deborah Orlik It is a distillation of over 20 years of legal study and practical use of the rules of professional responsibility as a paralegal This is the author s sixth book on the subject however this book takes a different less dry approach to the subject The author warns the students to be prepared to use their own morality to test their threshold of right and wrong while discussing the scenarios presented in the book The object is to place the readers in a realistic workplace context involving an ethical issue and ask them to use their newly gained knowledge of the law and of their own morality to work through the problem This course of study will give them an opportunity to explore their feelings and opinions and get them ready to deal with issues on the job No one book can provide the answers to all ethical issues But this text will give the student a starting place By the end of this course of study they should be able to 1 identify an ethical issue 2 put it into a general category one of the Top Ten rules and 3 know where to start researching the answer to any ethical issue *Concise Guide to Paralegal Ethics* Therese A. Cannon,2009-07-27 The Concise Guide to Paralegal Ethics features coverage of all the major areas of legal ethics with an emphasis on how the rules affect paralegals clear and authoritative writing learning and memory devices and ethical codes for convenient reference from cover *The Paralegal's Guide to Professional Responsibility* Arthur Garwin,2020-06-07 Resource added for the

Paralegal program 101101 and Paralegal Post Baccalaureate diploma 311101      California Paralegal Ethics Handbook L. W. Greenberg, 2017-11-03 This is the California ethics book that you have been waiting for It was written just for California paralegals It contains the Professional Conduct Rules the Rules of Court California laws and the most relevant California cases There are eleven chapters that have valuable information that you will not find in any other ethics book for paralegals information that all California paralegals need to know There are four 4 forms that every California paralegal must have Forms for records that are required by California law and forms for keeping track of your continuing education units and for certification of continuing education units Also included are the current California State Bar Rules of Professional Conduct and four California State Bar Formal Opinions This comprehensive ethics book is the only California paralegal ethics book to buy Whether you are already a certified California paralegal or a paralegal student you need this book      **Ethics and**

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**Concise Guide to Paralegal Ethics** Therese A. Cannon, Sybil Taylor Aytch, 2018-09-14 Clearly written and replete with design elements that facilitate study and review the Concise Guide to Paralegal Ethics provides succinct coverage that focuses on the professional paralegal Perfect for use in shorter courses or substantive courses with an ethics component the Fifth Edition provides timely and thorough coverage of all major legal ethics topics New to the Fifth Edition Discussion of how the ethics of technology affects paralegals in matters of confidentiality and privilege competence conflicts of interest and advertising Changes in legal practice that add to the responsibilities of paralegals Refreshed review questions discussion questions hypotheticals and projects Professors and students will benefit from Consistent emphasis on how the rules of ethics affect paralegals Authoritative writing in a well organized format Helpful overviews in every chapter Italicized key terms with corresponding definitions in the margins Review questions hypotheticals discussion points and projects Relevant ethics codes conveniently located in the Appendix Teaching materials include Instructor s Manual with Test Bank PowerPoint slides

**Ethics and Professional Responsibility for Paralegals** Therese A. Cannon, Sybil Taylor Aytch, 2024-01-30 Buy a new version of this textbook and receive access to the Connected eBook on Casebook Connect including lifetime access to the online ebook with highlight annotation and search capabilities Access also includes an outline tool and other helpful resources Connected eBooks provide what you need most to be successful in your undergraduate and law school classes This time tested text from distinguished leaders in the field of paralegal ethics offers comprehensive coverage of all the major areas of legal ethics placing special emphasis on how the rules affect paralegals This book is written for paralegal students working paralegals and lawyers who use their services The authoritative presentation is combined with clear and readable pedagogy Each chapter begins with an overview followed by well written text in a well organized format Key terms are introduced in italics Review questions and discussion questions reinforce the material Research projects at the end of each chapter provide ways to enhance and apply what has been learned In addition each chapter includes cases that demonstrate how the principles and rules are applied The book is easily adaptable to courses of different lengths and can be used in substantive courses for additional ethics coverage New to the Ninth Edition Updated coverage of the evolving role of nonlawyers in providing legal services Discussions of areas of growth and change in the legal profession including the integration of technology the use of marketing and advertising greater competitiveness among firms increased attorney mobility the development of mega firms the impact of a global economy more complex laws legal specialization and virtual work environments New cases included throughout the text Professors and students will benefit from Authors are leading experts in the field bringing deep knowledge and experience to the text Written specifically for paralegal students Comprehensive and up to date coverage in a clear and authoritative text Well structured text with review questions hypotheticals discussion questions research projects and edited cases with questions to reinforce students understanding of the material

*Pocket Guide to Legal Ethics* Angela Schneeman, 2008-03-27 Pocket Guide to Legal Ethics is a concise comprehensive guide to the rules of ethics for paralegal students and working paralegals Focusing on the key rules of ethics the text reviews the rules of ethics that attorneys are subject to and how those rules may apply to paralegals In addition Pocket Guide to Legal Ethics includes useful information tailored specifically for paralegals including tips for ethical behavior real world advice and ethical guidance provided by various paralegal associations Topical areas address in this resource include providing competent diligent representation of the client maintaining integrity and public respect for the legal profession avoiding the unauthorized practice of law confidentiality conflicts of interest fees and financial matters advertising and solicitation The easy to use format including checklists charts tables and FAQs in each chapter make Pocket Guide to Legal Ethics a quick reference book that students will want to take from the classroom to the workplace Important Notice Media content referenced within the product description or the product text may not be available in the ebook version

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provides complete coverage of ethical principles from the perspective of the practicing paralegal **Paralegal Ethics Handbook** Ellen Lockwood,2016 Addresses ethical considerations for 17 practice areas as well as considerations for in house corporate freelance administrative governmental and regulatory law paralegals Examines topics such as defining ethics ethical obligations and remaining ethical Addresses ethical considerations for e filing e discovery and technology Provides resources for state information and paralegal association ethics cannons plus related information Contains rules and regulations for all 50 states and Washington D C Explains how to determine whether an action may be an ethical violation

**Paralegal Ethics and Regulation** William P. Statsky,1993 The rules regulations and responsibilities guiding the ethical behavior of paralegal professionals are discussed in this valuable reference Material focuses on practical relevant issues facing paralegals in the 90 s You get extensive coverage of malpractice insurance limited licensing conflict of interest confidentiality and more And Statsky covers both the NALA codes and guidelines and the NFPA Affirmation of Responsibility

Ethics and Professional Responsibility for Legal Assistants Therese A. Cannon,1999 This completely updated definitive text on legal ethics and professional responsibility for legal assistants provides timely coverage of all ethical principles from the perspective of the practicing paralegal The book includes specific rules from the ABA Model Code and Model Rules on which state codes are based references To The relevant ABA Guidelines For The Utilization of Legal Assistant Services and ethical canons of the two major paralegal associations Some features of special interest The hallmarks that have Cannon s book so successful have been retained extremely clear explanatory text accompanied by excellent examples each chapter includes cases that demonstrate how the principles and rules are applied to legal assistants review questions and discussion questions that can be assigned as projects Therese Cannon is a well know and respected leader in paralegal education and her book is regarded as one of the best available for paralegal students The new Third Edition offers new cases and trends in how states are addressing ethical issues involving paralegals updated sections on unauthorized practice of law non lawyer legal services providers conflicts of interest and regulation new information in chapter on confidentiality particularly addressing changes resulting from technological innovations and new cases dealing with confidentiality coverage of new state ethical guidelines for using paralegals and appendices updated with latest versions of ethical codes **Paralegal**

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